



NEHRU MEMORIAL MUSEUM AND LIBRARY

Ministry of Culture, Government of India

Teen Murti House, New Delhi- 110011

The Nehru Memorial Museum & Library (NMML), an Autonomous Body under the Ministry of Culture, seeks qualified candidates for appointment to the post of Photo Assistant.

Name of the Post: Photo Assistant

No. of Post; 1 (one)

Category: UR

Pay Scale; Level-4 (25500-81100)

Eligibility: For details of eligibility, pay level, method of recruitment, general instructions, documents, etc. please visit www.nehrumemorial.nic.in.

Interested Candidates may send their applications along with self-attested copies of Educational Qualifications and Experience Certificates etc. to this office address, The Director, Nehru Memorial Museum & Library, Teen Murti House, New Delhi-110011 latest by 5:00 pm on 11.04.2023.



नेहरू स्मारक संग्रहालय एवं पुस्तकालय
तीन मूर्ति भवन, नई दिल्ली – 110 011
(भारत सरकार द्वारा स्थापित स्वायत्त निकाय)

नेहरू स्मारक संग्रहालय एवं पुस्तकालय (संस्कृति मंत्रालय के अधीनस्थ स्वायत्त निकाय) में फोटो सहायक पद पर नियुक्ति के लिए योग्य उम्मीदवारों से आवेदन पत्र आमंत्रित किए जाते हैं ।

पद का नाम – फोटो सहायक

पद संख्या – 1 (एक)

श्रेणी – अनारक्षित

वेतनमान – लेवल 4 (25500–81100)

अनिवार्य योग्यता – योग्यता, अनुभव, सामान्य अनुदेशों आदि के लिए, कृपया हमारी

वेबसाइट www.nehrumemorial.nic.in देखें ।

इच्छुक उम्मीदवार शैक्षणिक योग्यता और अनुभव प्रमाण पत्र आदि की स्वप्रमाणित प्रतियों के साथ अपना आवेदन निदेशक, नेहरू स्मारक संग्रहालय एवं पुस्तकालय, तीन मूर्ति भवन, नई दिल्ली को 11 अप्रैल, 2023 साय 5 00 बजे तक अवश्य भेज दें ।

RECRUITMENT RULES OF PHOTO ASSISTANT

- | | |
|--|---|
| 1. Name of the Post | Photo Assistant |
| 2. Scale of Pay | Rs. 25500- Rs. 81100
Matrix Level 4 as per 7 th CPC |
| 3. Age limit for direct recruits | Below 28 years |
| 4. Educational and other qualifications required for direct recruits | <u>Essential:</u>
(i) Matriculate or equivalent qualification with science subjects.
(ii) At least one year's experience in microfilming and/or photography |

Nehru Memorial Museum & Library

General instruction for Direct Recruitment posts.

1. The recruitment will be made in accordance on the guidelines issued by DoPT from time to time and NMML Recruitment Rules.
2. Only matriculation/SSC certificate issued by the concerned educational boards will be considered as proof of date of birth. No other documents will be accepted for verification of date of birth.
3. Candidates belonging to OBC/SC/ST category should submit proper caste certificate issued by the Competent Authority.
4. Candidates belonging to OBC category, but belongs to creamy layer will not be entitled to be benefits of reservation and shall have to apply as General Category candidates.
5. Candidates belonging to EWS category should submit proper certificate issued by the Competent Authority
6. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Concealment of fact/information or submitted false information will lead to cancellation of candidature at any stage of recruitment.
7. The NMML reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the NMML shall be final and no appeal in this regard shall be entertained.
8. Any Corrigendum/Changes/Updates related to the recruitment process shall be available on the official website of NMML.
9. The candidate must attach self-attested soft copies of all relevant documents which they have claimed in the online application form. The original certificates would be required at the time of interview only.
10. Candidates desirous of applying for more than one post should submit separate application for each post along with requisite application fee.
11. The employed candidates of Central Govt. /Autonomous Bodies/Statutory Bodies/State Govt. should send the applications **through proper channel**. However, they will require to produce the **NO OBJECTION CERTIFICATE (NOC)** from their organization at the time of interview with a certificate that (i) no vigilance case is pending/being contemplated against him/her (ii) the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected.
12. The decision of the Director, NMML in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual.

13. Where an applicant requests, for good and sufficient reasons, to be considered in *absentia*, the Selection Committee on the recommendation of Screening Committee and only after the prior approval of the Director, NMML in this regard, may considered his/her candidature.
14. Application received without the requisite documents, after the prescribed date will not be entertained in any case.
15. Incomplete applications shall be summarily rejected.
16. Canvassing in any form will be treated as a disqualification for the post.
17. Candidates must be in sound health. They must, if selected be prepared to undergo such medical examination and satisfy Competent Medical Authority as the NMML may require.
18. The NMML reserves the right to change the number and nature of posts/vacancies without assigning any reason.
19. The applicant may visit the official website www.nehrumemorial.nic.in for detailed advertisement and for submission of online form/offline application. The last date for submission of online/offline application is 11th April, 2023.
20. No TA/DA will be paid to the candidates appearing in the test/interview.

Director, NMML

(Annexure 1)

APPLICATION FORM FOR THE POST OF _____,
NEHRU MEMORIAL IN NEHRU MEMORIAL MUSEUM AND LIBRARY, NEW DELHI

Name (BLOCK LETTER)		Self Attested Photograph					
Date of Birth DD/MM/YYYY							
Age as on last date of submission of application							
Place of Birth							
Father's/Mother's or Husband's name (in case of married female)							
Category UR/OBC/SC/ST/EWS							
Contact no.							
Email ID							
Permanent Address in full							
Present Address in full (correspondence)							
Educational Qualifications in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							
Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							
2.							
3.							
4.							
5.							
Professional Qualification in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							

Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							
2.							
3.							
4.							

Details of Employment in Chronological order

Sl. No.	Name of Office/Organization	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties
1.						
2.						
3.						
4.						

Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient)

Declaration: I have carefully gone through the vacancy circular/advertisement and I am well aware that the information provided by me above, supported by documents submitted will also be assessed at the time of selection for the post. In case of any false statement I am liable to any action Government may deem fit and proper.

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(Signature of the Candidate)

Place:

Date:

Mobile no.

E-mail id: