

No.: 15-16/2022-23/Admn

Date: 23.06.2026

Subject: Notice Inviting Quotations (NIQ) for rate contract Annual of repair/maintenance of various type of furniture article work at PMML, New Delhi

Sealed quotations are invited from eligible and reputed manufacturers/suppliers **rate contract Annual of repair/maintenance of various type of furniture article** complete in all respects at the premises of **Prime Ministers Museum & Library (PMML), New Delhi**, as per the specifications given below:

1. Scope of Work/supply: Repair and replacement of various types of office furniture, articles locks and keys etc. at PMML premises, as per requirements complete in all respects.

2. Specifications: Steel Table/Modular work stations, Steel Almirah/Steel book case/Lockers/Modular almirahs etc., revolving chair, steel filling cabinet, renovation of sofa set, including providing of TAT, cotton, jute, marking, dori, spring etc. Wherever required & changes of cloth/leather foam (as per sample approved), dry cleaning of sofa set/chairs etc., wooden/steel doors, Lacquer polishing/enamel painting of wooden furniture, Patient Wheelchair, Painting of Steel Furniture.

3. Quantity: As and when required during a year.

4. Terms & Conditions

- The rate quoted should be inclusive of all taxes, duties and free at destination.
- Quotations must be duly signed and stamped by the bidder. *Photocopy, Unsigned quotations will not be considered.*
- Unrealistic, incomplete, vague or conditional quotations shall be liable to rejection.
- Delivery period: Within 10 days from the date of issue of work order.
- The competent authority reserves the right to accept or reject any or all quotations without assigning any reason.
- Payment shall be released only after satisfactory supply and installation and submission of pre-receipted bill in duplicate.

5. Submission of Quotation: The quotation in a sealed envelope superscribed as: “**Quotation for rate contract Annual of repair/maintenance of various type of furniture article**” should be submitted at:

Reception Counter

Prime Ministers Museum & Library (PMML)
Teen Murti House
New Delhi – 110011

on or before **30.06.2026 at 11:00 AM.**

Format for quotation

S. No.	Specification	Qty	Rate	Amount
A	Steel Table/Modular Work Stations			
1	Replacement of Lock	As & when required	To be quoted	
2	Adjustment / Repairing of Drawer	As & when required	To be quoted	
3	Providing Key	As & when required	To be quoted	
4	Opening of Locked Drawer	As & when required	To be quoted	
5	Repair of Locking System	As & when required	To be quoted	
6	Minor Repair of Table	As & when required	To be quoted	
7	Replacement of Handle / Knobs / Kunda Chapka/ Hinges/ Wall Catcher	As & when required	To be quoted	
8	Repair of Lock	As & when required	To be quoted	
9	P/Fixing of sliding channel to key board/Drawers etc.	As & when required	To be quoted	
10	P/Fixing of New Key Board	As & when required	To be quoted	
B	Steel Almirah / Steel Book Case / Lockers/ Modular Almirahs etc.			
1	Replacement of Lock	As & when required	To be quoted	
2	Replacement of Handle	As & when required	To be quoted	
3	Replacement of Bush	As & when required	To be quoted	
4	Repairing of Locking System	As & when required	To be quoted	
5	Minor Repair	As & when required	To be quoted	
6	Adjustment / Repairing of Shelve	As & when required	To be quoted	
7	Providing of key	As & when required	To be quoted	
8	Force Opening of Locked Almirah	As & when required	To be quoted	
9	Repairing of Lock	As & when required	To be quoted	
10	Repairing of Door	As & when required	To be quoted	
11	Providing and Fixing of Knobs / Handle, Kunda Chapka / Card holder / Hinges / Wall Catcher	As & when required	To be quoted	
C	Revolving Chair			
1	Repair of Revolving Chair	As & when required	To be quoted	
2	Replacement of Wheel	As & when required	To be quoted	
3	Replacement of Hydraulic Cylinder	As & when required	To be quoted	
4	Providing and Fixing of Steel Base / PVC Base	As & when required	To be quoted	
5	Providing and Fixing of Caster Bush	As & when required	To be quoted	
6	Providing and Fixing of PU Arms	As & when required	To be quoted	
7	Providing and Fixing of New Revolving System (Synchro Tilt Plate)	As & when required	To be quoted	
8	Welding Point (Per Point)	As & when required	To be quoted	
D	Steel Filling Cabinet			
1	Replacement of Lock	As & when required	To be quoted	
2	Replacement of Handle	As & when required	To be quoted	
3	Repair of Cabinet	As & when required	To be quoted	
4	Repairing of Lock	As & when required	To be quoted	
5	P/ Fixing of Steel Balls	As & when required	To be quoted	
6	Adjustment of Drawers	As & when required	To be quoted	
7	Providing & Fixing of new channel	As & when required	To be quoted	

8	Repairing of Locking system	As & when required	To be quoted	
E	Renovation of Sofa Set, including Providing of TAT, Cotton, Jute, Marking, Dori, Spring Etc. Wherever Required & Changes of Cloth/Leather foam (as per sample approved)			
1	Four Seater	As & when required	To be quoted	
2	Three Seater	As & when required	To be quoted	
3	Two Seater	As & when required	To be quoted	
4	Single Seater	As & when required	To be quoted	
5	Cushioned Visitor (Steel/Wooden) Chairs	As & when required	To be quoted	
6	Executive Revolving Chair (High/Medium Back)	As & when required	To be quoted	
7	Computer Revolving Chair	As & when required	To be quoted	
8	Providing & Fixing of Rubber/P.U./Foam Cushion	As & when required	To be quoted	
a	Size: 21"x22"x4"	As & when required	To be quoted	
b	Size: 21"x22"x3"	As & when required	To be quoted	
c	Size: 18"x18"x2"	As & when required	To be quoted	
F	Dry Cleaning of Sofa Set/Chairs etc.			
1	Sofa Set (All Type)	As & when required	To be quoted	
2	Executive Revolving Chair Low Back	As & when required	To be quoted	
3	Executive Revolving Chair High Back	As & when required	To be quoted	
4	Computer Chair	As & when required	To be quoted	
5	Cushioned Visitor Chair (steel)	As & when required	To be quoted	
6	Cushioned Visitor Chair (wooden)	As & when required	To be quoted	
G	Wooden/Steel Doors	As & when required	To be quoted	
1	Replacement of Mortice/ Cylindrical/Door Lock/Pad Lock/Secret Lock	As & when required	To be quoted	
2	Replacement of Handle	As & when required	To be quoted	
3	Repair of Lock	As & when required	To be quoted	
4	Providing of Keys	As & when required	To be quoted	
5	Repairing of Door	As & when required	To be quoted	
H	Lacquer Polishing/ Enamel Painting of Wooden Furniture			
1	Wooden Chair (Any type)	As & when required	To be quoted	
2	Wooden Center Table (Any type)	As & when required	To be quoted	
3	Wooden side Table/Side Unit/Stool etc.	As & when required	To be quoted	
4	Wooden Reading/ Study Table	As & when required	To be quoted	
5	Wooden Book Rack (Big)	As & when required	To be quoted	
6	Wooden Book Rack (Small)	As & when required	To be quoted	
7	Wooden Almirah Cup Board/ Conference Table/ Door/ Window/ Paneling/Flooring, Wooden credenza/ Office Tables, Counters/ Racks etc.	As & when required	To be quoted	
8	Spirit Polishing (Sofa Set Per Seat)	As & when required	To be quoted	
I	Patient Wheelchair			
1	Replacement of Bigger Wheel (26"x1.5")	As & when required	To be quoted	
2	Providing and fixing of Footrest (Aluminium/PVC)	As & when required	To be quoted	
3	Foam Padding Seat	As & when required	To be quoted	
4	Foam Padding Back	As & when required	To be quoted	
5	Repairing of Wheelchair	As & when	To be	

		required	quoted	
6	Welding Point	As & when required	To be quoted	
7	P/Fixing Front Wheel (8")	As & when required	To be quoted	
8	Fixing Arm Rest	As & when required	To be quoted	
9	Painting of Wheelchair	As & when required	To be quoted	
J	Painting of Steel Furniture			
1	Steel Almirah (Big)	As & when required	To be quoted	
2	Steel Almirah (Small)	As & when required	To be quoted	
3	Steel Table Executive	As & when required	To be quoted	
4	Steel Table (Officer)	As & when required	To be quoted	
5	Steel Table (Asstt)	As & when required	To be quoted	
6	Steel Filling Cabinet	As & when required	To be quoted	
7	Steel Rack (Big)	As & when required	To be quoted	
8	Steel Rack (Small)	As & when required	To be quoted	
9	Steel Bookcase	As & when required	To be quoted	
10	Revolving Chair	As & when required	To be quoted	
11	Worker/Metal Cloth Locker	As & when required	To be quoted	
12	Painting (Per Sq. Ft.)	As & when required	To be quoted	
	Total			
	Add GST@18%			
	Grand Total and Rounded off			

Seal and signed

Prime Ministers' Museum & Library (PMML)

Teen Murti House
New Delhi – 110011