

Nehru Memorial Museum and Library

Memorandum of Understanding between the Ministry of Culture, Shastri Bhawan, New Delhi and The Nehru Memorial Museum and Library, Teen Murti House, New Delhi for the Financial Year 2014-2015.

The Nehru Memorial Museum and Library is an Autonomous Body fully funded by the Ministry of Culture. The NMML is the National Memorial to Shri Jawaharlal Nehru, the first Prime Minister of India and was established in the year 1966. The NMML is a registered Society under the Societies Registration Act of 1860. The objectives of the Institution are outlined in the Memorandum of Association and the Rules and Regulations framed thereunder. The NMML Society is constituted by the Central Government and the Executive Council is the main decision making body.

This agreement made this 29th day of April 2014 between the Ministry of Culture, as the First Party and the Nehru Memorial Museum and Library an organization under the Ministry of Culture, hereinafter called the Second Party.

Whereas the Ministry of Culture have the mandate to preserve, promote and disseminate all forms of art and culture by undertaking a) Maintenance and conservation of heritage and historic sites and ancient monuments; b) Administration of libraries; c) Promotion of literary, visual and performing arts; d) Observation of centenaries and anniversaries of important national personalities and events; e) Promotion of institutions and organizations of Buddhist and Tibetan Studies; f) Promotion of institutional and individual non-official initiatives in the fields of art and culture; and g) Entering into cultural agreements with foreign countries.

And whereas the Nehru Memorial Museum and Library have the following mandate: a) to maintain a Museum of Jawaharlal Nehru personalia, memorabilia, mementoes and other objects pertaining to his life and the

Indian freedom movement; b) to acquire, maintain and preserve papers of nationalist leaders of Modern India and other eminent Indians who distinguished themselves in any field; c) to establish and maintain a library on the history of Modern India; d) to organize, undertake, conduct, encourage and promote study and research in the field of modern Indian history; and e) to institute and award fellowships and d) to foster academic contacts within India as well as with other countries through exchange of personnel and research materials.

Purpose of the MOU

To achieve the organizational goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following are the deliverables:

1. Budget/ Accounts

- (i) Budgetary outlay for the year 2014-15 amounting to Rs. 12.71 crores is being allotted for carrying out organizational work. Expenditure is to be ensured. The Grant-in-Aid is dependent on the NMML's ability to show measurable improvement in service delivery with reference to the key performance indicators and achievement of targets as included in **Annexure-1** of this Memorandum of Understanding.
- (ii) The Annual Report and Audited Account for the year 2013-14 will be submitted to the Ministry of Culture before 31st December, 2014.
- (iii) The CAG audit, if required to be done, for the year 2013-2014 to be ensured.
- (iv) There is no Pending utilization certificate to be submitted to the Ministry of Culture.
- (v) To dispose of all pending CAG audit paras and internal audit paras.

2. Human Resource

- (i) Human Resource Policy for the Organization to be framed/ reviewed.
- (ii) The Recruitment Rules for all the Cadres to be framed/ reviewed with the approval of the Competent Authority.
- (iii) Vacancies in other ranks in the Organization to be filled up on time, after taking stock of the vacancies for the entire year.
- (iv) All DPC's for the year and any pending DPC's to be conducted on time.
- (v) All pending vigilance cases to be disposed off on time and as per rules.
- (vi) Training of the staff of the organization to be ensured as per the Staff Training Policy. A training calendar to be designed in the beginning of the year.

3. Legal Matters

- (i) Amendments to the MoA to be carried out, if necessary, with the approval of the Competent Authority.
- (ii) The bye-laws of the organization to be reviewed.
- (iii) Monitoring of the court cases to be ensured.

4. Parliament Matters

- (i) The Audited Accounts and Annual Report for the year 2013-14 to be placed before the Parliament.
- (ii) Fulfillment of all pending Parliamentary Assurances to be ensured.
- (iii) Legislative matters, if any, to be taken up for approval of Parliament.

5. General

- (i) Mandatory meetings of all the Committees/ Sub-Committees such as NMML Society, Executive Council and Finance Committee to be convened and conducted on time.
- (ii) The performance audit of the Organization to be got done by an external evaluator.
- (iii) Mandatory Returns and Reports for the year to be filed on time.
- (iv) Disposal of all the applications and appeals under the RTI Act 2005 to be ensured.
- (v) Disposal of public grievances to be ensured. Effective Grievance Redressal Mechanism to be set up if it does not exist. Existing policy to be reviewed.
- (vi) Website to be reviewed and revamped if necessary.

The NMML will supply to the Ministry of Culture each quarter of the year with information in respect of achievements of the targets set out in **Annexure-1** enclosed with this Memorandum. This information, together with the Annual Reports and Audited Accounts and any further reports/documents prepared in relation to the progress and development of the NMML, will be used to monitor the yearly performance. The NMML and the Ministry of Culture will undertake a joint review at the end of the financial year 2014-15 (and earlier at intervals as Ministry of Culture may decide). The funding grants to be provided to the NMML in the subsequent financial years will largely be dependent on the outcome of these joint reviews.

Signature on behalf of MOC

Signature on behalf of the
Organization

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(Joint Secretary, Libraries)
NMML

Director,