



PRIME MINISTERS MUSEUM AND LIBRARY

(An Autonomous Body Under the
Ministry of Culture, Government of
India)
Teen Murti House, New Delhi-
110011

**Vacancy for one post of General Manager on deputation basis failing
which contract basis**

Applications are invited for the posts of General Manager on deputation basis failing which contract basis for a period of three years. Interested candidates may send their resume with all the necessary documents in sealed envelopes addressed to Director, PMML, Teen Murti Bhawan, New Delhi 110011 latest by 31st October 2023.

For all details regarding number of qualifications, monthly fixed remuneration, etc., please visit the PMML website www.pmml.nic.in.



प्रधानमंत्री संग्रहालय एवं पुस्तकालय

(संस्कृति मंत्रालय, भारत सरकार द्वारा स्थापित स्वायत्त निकाय)
तीन मूर्ति भवन, नई दिल्ली-110011

प्रतिनियुक्ति असफल होने पर अनुबंध के आधार पर महाप्रबंधक के लिए रिक्ति

तीन वर्ष की अवधि के लिए प्रतिनियुक्ति असफल होने पर अनुबंध के आधार पर महाप्रबंधक के एक पद के लिए आवेदन आमंत्रित किया जाता है। इच्छुक उम्मीदवार अपना बायोडाटा सभी आवश्यक दस्तावेजों के साथ सीलबंद लिफाफे में निदेशक, प्रधानमंत्री संग्रहालय एवं पुस्तकालय, तीन मूर्ति भवन, नई दिल्ली 110011 को संबोधित करके 31 अक्टूबर 2023 तक भेजें।

योग्यता, मासिक निश्चित पारिश्रमिक, आदि संबंधी सभी विवरणों के लिए हमारी वेबसाइट : pmml.nic.in देखें।

Prime Ministers Museum & Library

F.No.5-2/20122-23-Admn.

09.10.2023

ADVERTISEMENT

1.	Name of the Post	General Manager
2.	No of post	1 (one)
3.	Work profile	To assist Chief Executive Officer in Pradhanmantri Sangrahalaya
4.	Mode of recruitment	Deputation failing which by contract.
5.	Pay Scale	i. For Deputation: Pay Level-10 as pe 7 th CPC ii. For Contractual: Minimum pay index of Level of Pay Level-10 i.e., approx. Rs 1,05,033/- which includes DA + HRA + TA + DA on TA (no other allowance or remuneration will be payable except enhancement in the DA)
6.	Location	New Delhi
7.	Duration of Service	For Deputation: Initially for a period of 3 years, which can be extended further with the approval of the Competent Authority after reviewing the performance. For Contractual: Initially for 3 years, can be extended further with the approval of the Competent Authority after reviewing the performance.
8.	Description	Essential Education Qualification for Deputation <ul style="list-style-type: none">• Bachelor's Degree from a recognized University or equivalent.• Holding analogous post on regular basis in centre or state or UT or Universities or Recognized Research Institutions or Central Autonomous Deptt. OR• With 2 years' service in the grade rendered after appointment thereto on a regular basis in Pay Level-9 or equivalent and• With 4 years' service in the grade rendered after appointment thereto on a regular basis in Pay Level-8 or equivalent. Desirable: <ul style="list-style-type: none">• Well versed with computer skills (word, excel, emails etc.) The other conditions of deputation would be the usual terms & conditions of deputation of Govt. of India issued from time to time. Essential Education Qualification for Contractual <ul style="list-style-type: none">• Bachelor's Degree from a recognized University or equivalent.

		<ul style="list-style-type: none"> Besides fulfilling the above qualification, the candidate must have 7 years' experience in the management and administration in a Govt. Deptt. Or in an Autonomous Organization or any other reputed organization wherein he/she was in-charge with management and administration of places of high footfall areas like shopping malls, hotels etc.
9.	Age Eligibility	<p>For Deputation: The maximum age limit shall be 56 years as on the closing date of application.</p> <p>For Contractual: Below 45 years.</p>
10.	How to apply	<p>For Deputation: The application in the prescribed format (Annex-1) alongwith requisite documents must be (copy of NoC, vigilance clearance and last 5 years APARs for applying on deputation) sent to: Director, Prime Ministers Museum & Library, Teen Murti House, New Delhi-110011 in a sealed envelope.</p> <p>For Contractual: The application in the prescribed format (Annex-1) alongwith the requisite documents sent to: Director, Prime Ministers Museum & Library, Teen Murti House, New Delhi-110011 in a sealed envelope.</p>
11.	Last date for receipt of application (Offline mode only)	31 October, 2023

Director
Prime Ministers Museum & Library

Prime Ministers Museum & Library

General instructions for applicants:-

1. Candidates must send their applications in the required format for a particular post to this office in a sealed envelope clearly super scribed as **“APPLICATION FOR THE POST OF -----”**. An applicant applying for more than one post is required to apply separately for each post.
2. Proforma for application is available on PMML website.
3. The candidates are mandatorily required to provide their e-mail IDs and contact number in the application as per the required format.
4. The recruitment will be made in accordance with the guidelines issued by DoPT from time to time and PMM&L Recruitment Rules.
5. Only matriculation/SSC certificate issued by the concerned educational boards will be considered as proof of date of birth. No other document will be accepted for verification of date of birth. The date applicable for determining the age will be the last date of submission of application.
6. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and the candidature will be cancelled. Concealment of fact/information or submitted false information will lead to cancellation of candidature at any stage of recruitment.
7. The PMM&L reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the PMM&L shall be final and no appeal in this regard shall be entertained.
8. In case the total number of applications received in response to the advertisement for the post is more, the duly constituted Selection Committee of PMM&L shall reserve the right to devise additional criteria for shortlisting of candidates to take the selection process further.
9. Any Corrigendum/Changes/Updates related to the recruitment process shall be available on the official website of PMM&L. The candidates are advised to regularly visit the PMM&L website and check their emails/mobiles for all updates.
10. The candidate must attach self-attested soft copies of all relevant documents which they have claimed in the application form. The original certificates would be required at the time of interview/documents verification only.

11. The employed candidates of Central Govt./Autonomous Bodies/Statutory Bodies/State Govt. should send the applications through proper channel. However, they will require to produce the NO OBJECTION CERTIFICATE (NOC) from their organization when required by PMM&L, with a certificate that (i) no vigilance case is pending/being contemplated against him/her (ii) the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected.
12. The decision of the competent authority at PMM&L in all matters relating to eligibility, acceptance or rejection of applications and the selection process will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual.
13. Applications received without the requisite documents are liable to be rejected.
14. Applications received after the prescribed date will not be entertained in any case.
15. Incomplete applications shall be summarily rejected.
16. Canvassing in any form will be treated as a disqualification for the post.
17. The PMM&L reserves the right to change the number and nature of posts/vacancies without assigning any reason.
18. For deputation, candidates must send their application through proper channel to Director, Prime Ministers Museum & Library alongwith APARs for the last five (5) years, vigilance clearance certificate of last 5 years, integrity certificate, Major/Minor Penalty certificate and cadre clearance certificate. The last date of receipt of the application is 31.10.2023
19. The applicants may visit the official website www.pmml.nic.in for detailed advertisement, application format & other information.
20. No TA/DA will be paid to the candidates at any stage of the recruitment process for appearing in the test/interview.

Director, PMM&L

(Annexure 1)

APPLICATION FORM FOR THE POST OF GENERAL MANAGER, PRIME
MINISTERS MUSEUM AND LIBRARY, NEW DELHI

Name (BLOCK LETTER)							
Date of Birth DD/MM/YYYY							
Age as on last date of submission of application							
Place of Birth							
Father's/Mother's or Husband's name (in case of married female)							
Permanent Address in full							
Present Address in full (correspondence)							
Email-Id (BLOCK LETTERS)							
Mobile no.							
Educational Qualifications in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							
Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							
2.							
3.							
4.							
5.							
Professional Qualification in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							

Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							
2.							
3.							
4.							

Details of Employment in Chronological order

Sl. No.	Name of Office/Organization	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties
1.						
2.						
3.						
4.						

Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient)

Declaration: I have carefully gone through the vacancy circular/advertisement and I am well aware that the information provided by me above, supported by documents submitted will also be assessed at the time of selection for the post. In case of any false statement, I am liable to any action Government may deem fit and proper.

.....
(Signature of the Candidate)

Place:

Date: