

Documents required for consulting NMML Manuscripts

Foreign Scholars

1. A letter of introduction from their University/Institution. It should contain their topic of research
2. A letter addressed to the Director NMML from their Diplomatic Mission in India
3. Copy of Passport

Note:

- Foreign Scholars submitting their research project through Indian Missions abroad or through foreign institutions based in India require necessary clearance from the ministry concerned.

Indian Scholars

1. A letter of introduction from their University/Institution. It should contain their topic of research
2. Professors and Readers do not have to submit letter of introduction. They have to submit a copy of their identity card
3. Other persons engaged in research or writing related to the holdings in our organization.

Note:

- Reading room normally remains open from 9.00 A.M. to 5.30 P.M. on all working days, except on Saturdays, Sundays and gazetted holidays.
- For consulting the manuscripts in the Reading Room membership of Library is essential. There are no extra charges for becoming a member of the Manuscripts Reading Room. Admission Forms are available in the Reading Room of the Manuscripts Section.
- Papers are issued to new scholars only after approval of their admission forms by the competent authority.
- Photography/scanning by any means/devices is prohibited in the Reading Room.
- Only 1/4th of duplication is permitted in respect of the entire collection and Oral History Transcripts.
- Duplication of documents is undertaken only after receiving the requisition on a prescribed form and payment in advance.

**Contact person for Manuscripts Reading Room: Mrs. Priyamvada Shome
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